



IMPORTANT
INFORMATION
PLEASE READ

2019

**A PARENT'S and
GUARDIAN'S GUIDE**

to the

**Marlborough
Summer Day Camp**

at

Cluett Schantz Memorial Park

Town of Marlborough
SUMMER DAY CAMP PROGRAM

TABLE of CONTENTS

Welcome	1
Camp Operation Description	2
Times.....	2
Clothing.....	2
Lunches.....	2
Medications.....	2
Emergencies	3
Cancellations	3
Telephone Numbers	3
Weather Conditions	4
Behavior.....	5
Camp Rules	5
Special adult supervision of Campers	5
Camp Policies Pertaining to Campers	5
Prohibitions - The "DO NOT" Page	6
Campers cannot use cameras	6
Permission Slips	7
Roller Skating	7
Swimming	7
Calendar for Your Refrigerator	8



Marlborough Summer Day Camp

Kim Pomeroy, Camp Director
Linda Morales, Assistant Director

WELCOME!

Dear Parents/Guardians,

Welcome to Camp 2019! We hope that your child will have a fun and adventurous time with us this Summer!

Our Summer Camp is operated under Permit issued by the Ulster County Department of Health and under the guidelines of the New York State Sanitary Code as administered by the County Health Department. The Camp is inspected annually while it is operating to assure compliance with the Code.

Our Camp is administered by a Director and an Assistant Director. Each group of Campers has assigned to it an Adult Counselor, a Senior Counselor and a Youth Counselor. We have a Health Director to address any medical problems.

The Camp operates with a Staff-to-Camper ratio well within the State guidelines at all times.

You will find pertinent information enclosed. **PLEASE READ ALL THE INFORMATION CAREFULLY.**

Thank you.

Kim Pomeroy, Camp Director
Linda Morales, Assistant Director

SUMMER 2019

Welcome to camp! We hope it is an enjoyable experience for both your child(ren) and you. To ensure that your child benefits from this experience, we have listed below items of importance:

PLEASE READ COMPLETELY:

Drop-off time is at 8:30 am and pick-up time is 3:30 pm - please be prompt. When dropping your child off, please park at the top of the hill and walk your child to the pavilion and check in with your child's Adult Counselor. Pick-up is also done at the pavilion. **You must sign your child out with your child's Adult Counselor.** * Only handicapped persons will be allowed to drive to the pavilion. * ** If someone else other than yourself is to pick-up your child, please **send in a note** in the morning stating the name of the adult to whom your child is to be released. **ID WILL BE REQUIRED.**

HEALTH DIRECTOR: There is a Health Director on site and on all field trips at all times.

You should have signed the release form regarding emergency treatment when you registered.

MEDICATIONS: Any **medications** sent to camp require a doctor's note and need to be put in a plastic baggie with your child's name on it. You need to speak to either the Health Director or (if the Health Director is not available) to Mrs. Pomeroy or Mrs. Morales regarding the medication (there is a separate form to fill out). In case of any medical situations or emergencies, you will be contacted, and in some instances your child may have to leave camp with you (i.e. severe reaction to bee sting). We **MUST** have a telephone number to contact you or another emergency contact person.

Apply sun screen, bug spray, etc. at home. Tell an Adult Counselor if this is needed during the day. If your child is to have sun screen applied during Camp, the appropriate permission slip must be signed.

CLOTHING: Wear comfortable clothing ALL LABELED WITH NAMES - We will be playing water games and doing many high energy activities. We will do messy crafts with paint and glue. A labeled back pack is always a good way to pack extra clothes. AND WATCH YOUR LOCAL WEATHER FORECAST.

**Bathing suits, water shoes and towels for the pool and water games. Sweat shirts and pants are a must for when it rains - IT GETS COLD AT THE PARK.
Sneakers for all sports - they cannot play without sneakers. They will get dirty.
Please wear old clothes!**

LUNCH:- Monday, Tuesday, Wednesday and Friday your child will need a **bagged lunch with the child's name on it** (NO GLASS CONTAINERS!). Thursday (roller skating) your child may bring lunch or buy lunch. (Week #1 - Skating is on WEDNESDAY)

Extra drinks or snacks can be sent with your child's lunch.

Ice pops will be provided by the Camp.

Lemonade is provided at lunch time Mondays, Tuesdays and Wednesdays (when in the park).

Cold water will be provided by the Camp daily; however, please have your child bring a water bottle with his/her name on it.

Please have your child's name on everything!

EMERGENCIES

A true emergency is a circumstance that cannot wait until the Camper is picked up after Camp in the afternoon and might require the Camper to leave Camp early.

Telephone calls to the following numbers should be made **ONLY** in the event of a true emergency.

Contact Numbers:

Park Phone: 845-795-5940 (during Camp hours only, M,T,W)

Town Clerk: 845-795-6167

Marlborough Police: 845-795-2181 (severe emergencies only)

Ulster County Pool: 845-255-7027 (Fridays) - Emergencies ONLY

Wood N Wheel: 845-331-9680 (Thursdays) - Emergencies ONLY

CANCELLATIONS

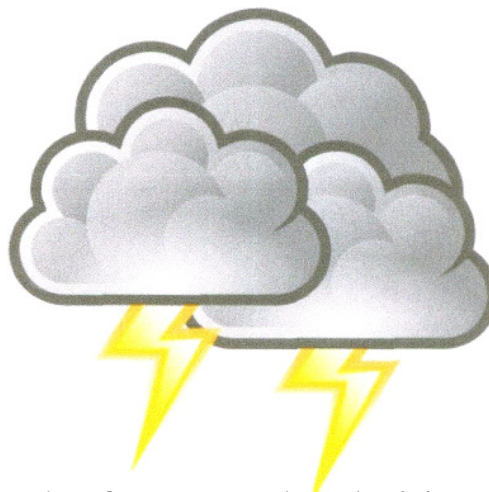
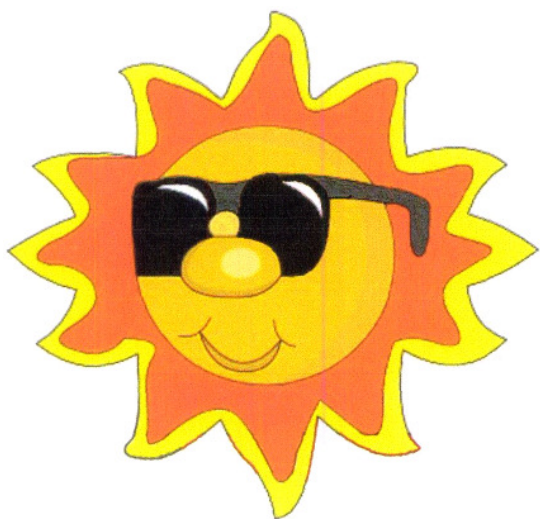
☞ There may be circumstances during the Camp day which dictate the immediate closing of the Camp. If this happens, you will be contacted via telephone from the Town Hall. PLEASE keep your emergency contact information up to date!

☞ If there is a reason to close the Camp for the entire day, contact will be more difficult for us. During the early morning hours we do not have the staff available to make the dozens of telephone calls it would require to contact every Camper's family. While such cancellations are rare, they could happen. We will make every effort to have a staff member at the Town Park to intercept those parents who are unaware of a cancellation.

Look for additional information on Monday of each week.

Thank you for your understanding!

IMPORTANT NOTICE ON WEATHER



Each morning you should check the local weather forecast on the television or radio and prepare your child accordingly. We run the Camp rain or shine, hot or cold, within normal limitations. The Park may have to be canceled if the forecast is for weather too stormy or too hot for the safety of the Campers.

If it is raining without thunder and lightning OR if it is a short thunder storm, Camp will be held under the pavilion with games and crafts. When it rains it gets damp and cold. We have no place to hide from the weather other than under the pavilion where the wind blows through and there is potential for dampness and chill.

- Sweaters ARE appropriate for Summer Camp!
- You should consider bringing rain jackets, sweat shirts and sweat pants or anything that will keep your child warm.
- AND, put your child's name in ALL clothing!

** See the "Emergencies" section for additional information.

Please make sure your child's name is on clothing, backpacks and lunch containers.

BEHAVIOR

Appropriate behavior is mandatory at our Camp. We operate in an atmosphere noticeably different than the usual school setting and each Camper deserves a stress-free environment that is free from distractions and intimidation. Campers who cannot behave appropriately will be sent home.

Therefore, the following MUST be acknowledged by each parent:

*** If a child requires dedicated adult supervision in a school setting, for behavioral purposes, the parent will provide that adult supervisor to be with the child at all times while at the Camp and will do so at the parent's own expense, including that adult's payment of all fees during field trips.

CAMP RULES

Our Camp is a Respect-based and Bully-free camp. All Campers have the right to a fun-filled and stress-free Camping experience.

Overall, our camp values require your child(ren) to:

1. Respect their environment
2. Respect each other
3. Respect self

"Rules" can be found in various places and ways, such as:

1. Within this document where prohibitions are listed;
2. Commonly accepted group activity behavior;
3. Specific activity behavioral rules (i.e. sports, playground, etc);
4. Commonly accepted and appropriate interpersonal behavior;
5. Commonly accepted respect for persons and property

These rules are explained in full detail on the first day of camp. Consequences for not following camp rules are as follows:

1. Discussion of behavior with Camper
2. Warning (to change behavior and Camper gets brief time out.)
3. Camper's parents / guardians are notified.
4. Camper may be sent home and not be allowed to return to camp

NOTE: Severe instances of inappropriate behavior may require the immediate calling of the Camper's parents / guardians.

CAMP POLICIES PERTAINING TO CAMPERS

POLICY on Transportation to or from the Camp:

- ☞ Each parent / guardian of a Camper is responsible for making his or her own arrangements to get the Camper to and from Camp daily.
- ☞ The Town of Marlborough does not provide transportation to and from Camp for Campers.
- ☞ Camp employees will not transport any non-family Camper to or from the Camp.

PROHIBITIONS - The "DO NOT" List

Explanation: The Camp is responsible for providing a safe and secure environment for each Camper. Therefore, it is necessary to avoid activities and behavior that have historically caused problems among the children. We have determined that some prohibitive rules must apply.

There can be **NO CELL PHONES** at Camp. If you need to reach your child for an emergency, please use the procedures outlined under EMERGENCIES in this guide. If your child needs to contact you for an emergency, contact will be made through the Camp Director.

There can be **NO ELECTRONICS of any type** brought to camp. This includes (but is not limited to) cell phones, MP3 or other music players, CD or DVD players, game players, computers, etc.

There can be **NO TOYS or GAMES of any type** brought to Camp. Children will lose, trade and sell their toys causing any number of problems. The Camp will provide all play-related materials necessary for your child's enjoyment.

No CARDS or CARD GAMES or TRADING CARDS can be brought to Camp. The Camp provides the necessary materials for playing many different types of card games.

No SHOE- or SNEAKER-SKATES or ROLLER SKATES are allowed in the Park. In the past, children at the park have been hurt. We will roller skate on Thursdays as a group. **** NO EXCEPTIONS ****

No SPORTS EQUIPMENT of any type is to be brought to Camp. We provide any equipment that is necessary for those activities that we allow.

No BICYCLES, SCOOTERS or SKATE BOARDS or similar items are allowed to be brought to the Camp by the Campers.

No Camper has permission to PHOTOGRAPH anyone at the Camp for any reason without the express prior approval of the Director. There will be no unauthorized cameras (traditional type or in cell phones) in the possession of Campers.

* Prohibited items will be taken into the custody of the Camp Director and returned to the Camper's Parents / Guardians at the end of the day and are not to be brought back to the Camp.

* * Neither the Camp nor the Town of Marlborough will be held responsible for any prohibited item that is brought to the Camp and subsequently lost or damaged; nor will a waiver of responsibility be provided or accepted to allow such an item to be brought to the Camp.

PERMISSION SLIPS FOR ACTIVITIES IN GENERAL

On Monday of each week parents of new campers will receive a permission slip packet Camp. The packet will contain information with a one-page permission slip for all events for the entire Camping season and you will be asked to fill out the slips for the time your child will be at Camp (including added demonstrations)..

If your child attends for multiple weeks, you will fill out the permission slips for the entire season and not have to do it again. Multiple children within the same family can be put on one permission slip.

FURTHER INFORMATION REGARDING SWIMMING - Fridays

On the first day that a Camper visits the Ulster County Pool, he or she will be evaluated for swimming ability by the pool life guards. This evaluation will happen only once during the Camping season.

We suggest that all Campers bring their own lunch to the pool since it takes a very long time to get food from the concession stand. They may bring money for snacks (see permission slip packet).

* The cost of entrance to the pool is included in your Camp tuition fee. Food and snacks are NOT covered.

FURTHER INFORMATION REGARDING ROLLER SKATING -Thursdays (Week #1 Wednesday)

On Wednesday (Week #1 Tuesday), parents / guardians will receive an information packet for the next day's roller skating. This packet will have a menu and an order slip (if you want your child to buy lunch or snacks); a price list* regarding games, Laser Storm and bumper cars (with separate permission slips).

The permission slip and the order slip must be returned by the next morning (day of trip) along with any required money (see permission slip packet). Campers' money will be held by the Adult Counselors and given out to the Campers as needed.

* The cost of entrance into Wood N Wheel and the cost of renting regular roller skates or roller blades is INCLUDED in your Camp tuition fee. The costs for food, games, Laser Storm and bumper cars are EXTRA and NOT INCLUDED in the Camp fee and at your discretion.

We'll see you at Camp!

