

# Memo

**To:** TOWN BOARD  
**From:** CINDY HILBERT  
**CC:** Colleen Corcoran  
**Date:** November 9, 2020  
**Re:** November 2020 Report

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Our office processed 29 real property sales transfers.

We worked on 8 property tax estimates.

We verified sales records for the month.

We are continuing field work.

We have begun processing our exemptions which are coming in slow but steady.