

PLEASE TAKE THIS TIME TO PUT ALL ELECTRONIC DEVICES ON PULSE, VIBRATE OR PLEASE TURN THEM OFF. IF YOU MUST ANSWER A CALL, PLEASE TAKE YOUR CALL OUT OF THE MEETING ROOM. THANK YOU!

TOWN OF MARLBOROUGH  
REORGANIZATION MEETING  
January 5, 2021 7:00 PM

- ITEM # 1 – CALL TO ORDER/PLEDGE OF ALLEGIANCE
- ITEM # 2 – MOMENT OF SILENCE IN RECOGNITION OF OUR TROOPS
- ITEM # 3 – MOTION TO APPROVE AGENDA

ITEM # 4 – RESOLUTION TO ESTABLISH DATES FOR REGULAR TOWN BOARD MEETINGS

SUPERVISOR LANZETTA PROPOSES THE FOLLOWING:

Be it resolved that the “regular” Town Board Meeting will, throughout the year 2021, be held at 7:00 P.M. on the second and fourth Monday of each month, in the Town Hall of the Town of Marlborough except if said Monday is a State or Federal Holiday, then in that event the meeting shall be held on the Tuesday following the State or Federal Holiday.

AND MOVES FOR ITS ADOPTION:

COUNCILMAN CORCORAN	_____
COUNCILMAN MOLINELLI	_____
COUNCILMAN KOENIG	_____
COUNCILMAN BAKER	_____
SUPERVISOR LANZETTA	_____

ITEM # 5 – TO APPOINT TOWN BOARD COMMITTEEPERSONS

SUPERVISOR LANZETTA APPOINTS THE FOLLOWING:

POLICE DEPARTMENT LIAISONS	ED MOLINELLI/HOWARD BAKER
TRANSFER STATION LIAISONS	ALLAN KOENIG/HOWARD BAKER
HIGHWAY DEPARTMENT LIAISONS	AL LANZETTA/ALLAN KOENIG
WATER & SEWER LIAISONS	AL LANZETTA/ALLAN KOENIG
ASSESSORS OFFICE LIAISONS	ED MOLINELLI/SCOTT CORCORAN
TOWN CLERK LIAISONS	ED MOLINELLI/AL LANZETTA
TOWN JUSTICE LIAISONS	SCOTT CORCORAN/ED MOLINELLI
TOWN BUILDINGS & PARKS LIAISONS	SCOTT CORCORAN/ALLAN KOENIG
PLANNING & ZONING LIAISONS	AL LANZETTA/HOWARD BAKER
BUILDING DEPARTMENT LIAISONS	ALLAN KOENIG/ED MOLINELLI
ETHICS BOARD	AL LANZETTA/SCOTT CORCORAN
LABOR MANAGEMENT LIAISONS	AL LANZETTA/SCOTT CORCORAN

CITIZEN COMMITTEES:

- AGRICULTURAL COMMITTEE
- CONSERVATION ADVISORY COUNCIL
- RIVITALIZATION/ECONOMIC DEVELOPMENT COMMITTEE
- RECREATION COMMITTEE
- EMERGENCY MAN. PREPAREDNESS COMMITTEE
- IT COMMITTEE
- MILTON TRAIN STATION COMMITTEE
- MEET ME IN MARLBOROUGH
- HAMLET OF MILTON ASSOCIATION
- WATER COMMITTEE
- TRANSFER STATION REVIEW COMMITTEE
- MILTON LANDING CITIZENS COMMITTEE

- AL LANZETTA/HOWARD BAKER
- SCOTT CORCORAN/AL LANZETTA
- AL LANZETTA/HOWARD BAKER
- ALLAN KOENIG/SCOTT CORCORAN
- AL LANZETTA/ ALLAN KOENIG
- HOWARD BAKER/SCOTT CORCORAN
- SCOTT CORCORAN/AL LANZETTA
- AL LANZETTA/ED MOLINELLI
- ALLAN KOENIG/ED MOLINELLI
- ALLAN KOENIG/AL LANZETTA
- ALLAN KOENIG/HOWARD BAKER
- ALLAN KOENIG/AL LANZETTA

AND MOVES FOR ITS ADOPTION:

- COUNCILMAN CORCORAN \_\_\_\_\_
- COUNCILMAN MOLINELLI \_\_\_\_\_
- COUNCILMAN KOENIG \_\_\_\_\_
- COUNCILMAN BAKER \_\_\_\_\_
- SUPERVISOR LANZETTA \_\_\_\_\_

ITEM # 6 – RESOLUTION AUTHORIZING THE SUPERVISOR & DEPUTY SUPERVISOR TO SIGN CHECKS.

SUPERVISOR LANZETTA PROPOSES THE FOLLOWING:

Be it resolved, that the Supervisor and the Deputy Supervisor be and are hereby authorized to sign checks for the fiscal year ending December 31, 2021 and to authorize use of the facsimile machine. Be it further resolved that all checks over \$10,000.00 shall be hand signed and require both signatures.

AND MOVES FOR ITS ADOPTION:

- COUNCILMAN CORCORAN \_\_\_\_\_
- COUNCILMAN MOLINELLI \_\_\_\_\_
- COUNCILMAN KOENIG \_\_\_\_\_
- COUNCILMAN BAKER \_\_\_\_\_
- SUPERVISOR LANZETTA \_\_\_\_\_

ITEM # 7– RESOLUTION TO ESTABLISH OFFICIAL BONDS

SUPERVISOR LANZETTA PROPOSES THE FOLLOWING:

Be it resolved, that in accordance with Chapter 25 of the Town Law, that the amounts for the official bonds be set as follows for the year 2021:

Town Clerk/Tax Collector	Total Amount of Tax Warrant
Town Supervisor	\$100,000.00
All other Employees	\$5,000.00

AND MOVES FOR ITS ADOPTION:

COUNCILMAN CORCORAN \_\_\_\_\_  
COUNCILMAN MOLINELLI \_\_\_\_\_  
COUNCILMAN KOENIG \_\_\_\_\_  
COUNCILMAN BAKER \_\_\_\_\_  
SUPERVISOR LANZETTA \_\_\_\_\_

ITEM # 8 – RESOLUTION TO ESTABLISH MILEAGE ALLOWANCE

SUPERVISOR LANZETTA PROPOSES THE FOLLOWING:

Be it resolved, that the mileage rate is the prevailing IRS rate per mile to be allowed for specific Town Officials, with the approval of the Town Board for use of their own vehicles for official Town Business.

AND MOVES FOR ITS ADOPTION:

COUNCILMAN CORCORAN \_\_\_\_\_  
COUNCILMAN MOLINELLI \_\_\_\_\_  
COUNCILMAN KOENIG \_\_\_\_\_  
COUNCILMAN BAKER \_\_\_\_\_  
SUPERVISOR LANZETTA \_\_\_\_\_

ITEM # 9 – RESOLUTION AUTHORIZING SENIOR CITIZENS RENT

SUPERVISOR LANZETTA PROPOSES THE FOLLOWING:

Be it resolved, that the Town Board of the Town of Marlborough has budgeted the amount of \$7000.00 to cover the cost of rent for the Senior Citizens of the Town of Marlborough for 2021 to be paid to the Presbyterian Church for the Senior Citizens Meetings.

AND MOVES FOR ITS ADOPTION:

COUNCILMAN CORCORAN \_\_\_\_\_  
COUNCILMAN MOLINELLI \_\_\_\_\_  
COUNCILMAN KOENIG \_\_\_\_\_  
COUNCILMAN BAKER \_\_\_\_\_  
SUPERVISOR LANZETTA \_\_\_\_\_

ITEM # 10 - RESOLUTION TO SET TRANSFER STATION HOURS OF OPERATION

SUPERVISOR LANZETTA PROPOSES THE FOLLOWING:

Be it resolved, that the operating hours for the transfer station be set as follows for the year 2021

Friday 8:00 A.M. – 11:30 A.M.  
Saturdays 8:00 A.M. – 3:00 P.M.  
Sundays 9:00 A.M. – 12:30 P.M.

AND MOVES FOR ITS ADOPTION:

COUNCILMAN CORCORAN \_\_\_\_\_  
COUNCILMAN MOLINELLI \_\_\_\_\_  
COUNCILMAN KOENIG \_\_\_\_\_  
COUNCILMAN BAKER \_\_\_\_\_  
SUPERVISOR LANZETTA \_\_\_\_\_

ITEM #11– RESOLUTION TO ADOPT THE FEE SCHEDULE FOR 2021

SUPERVISOR LANZETTA PROPOSES THE FOLLOWING:

Be it resolved, that the fee schedule for 2021 be set as follows: (see attached)

AND MOVES FOR ITS ADOPTION:

COUNCILMAN CORCORAN \_\_\_\_\_  
COUNCILMAN MOLINELLI \_\_\_\_\_  
COUNCILMAN KOENIG \_\_\_\_\_  
COUNCILMAN BAKER \_\_\_\_\_  
SUPERVISOR LANZETTA \_\_\_\_\_

ITEM # 12– RESOLUTION TO AUTHORIZE THE OPENING OF COMPETITIVE BIDS

SUPERVISOR LANZETTA PROPOSES THE FOLLOWING:

Be it resolved, that authorization to open competitive bids on public works projects and purchase contracts required to be advertised, be given to the Supervisor, Deputy Supervisor, Town Clerk, Deputy Town Clerk, and Budget Officer.

AND MOVES FOR ITS ADOPTION:

COUNCILMAN CORCORAN	_____
COUNCILMAN MOLINELLI	_____
COUNCILMAN KOENIG	_____
COUNCILMAN BAKER	_____
SUPERVISOR LANZETTA	_____

ITEM #13 RESOLUTION OF DESIGNATIONS AND APPOINTMENTS

SUPERVISOR LANZETTA PROPOSES THE FOLLOWING

Be it resolved that the following designations and appointments be approved for the 2021 Calendar year.

Repository of Funds/Supervisors Office	Key Bank of NY Orange County Trust
Repository of Funds/Town Clerks Office	Key Bank of NY
Official Town Newspaper	Southern Ulster Times/Poughkeepsie Journal
Agent of record for Town Insurance	Rose & Kiernan, Inc./The Reis Group
Deputy Town Clerk	Danielle Cherubini
Tax Collector/Registrar of Vital Statistics	Colleen Corcoran
Deputy Registrar of Vital Statistics	Danielle Cherubini
Records Retention Officer	Colleen Corcoran
Collector of Water & Sewer Rents	Colleen Corcoran
Welfare Officer	Al Lanzetta
Town Historian	Tom Schroeder
Police Chief/Civil Defense Director	Gerald Cocozza
Water Superintendent	Charles Mugge
Highway Superintendent	John Alonge
Deputy Highway Superintendent	Gary Lazaroff
Dog Control Officer	Andrew McKee
Deputy Dog Control Officer-volunteer	Bethany Wager
Transfer Station Manager	Larry Fuhrmann

Recycling Coordinator  
Voting Machine Custodians  
Lawn care and Maintenance  
Park Maintenance  
Assessor  
Prosecutor  
Building Inspector  
Code Enforcement Officer  
Zoning Inspectors  
Fire Inspector  
Camp Director  
Asst Camp Director  
Web Administrator

Vincent Porcelli  
Bob Post  
Zambito Landscaping & Maintenance  
Tom Schroeder  
Cindy Hilbert  
Dan Rusk/Bruce Dunn Jr.  
Thomas Corcoran  
Thomas Corcoran  
Thomas Corcoran  
Thomas Corcoran  
Kim Pomeroy  
Linda Morales  
Danielle Cherubini

Ethics Board Chairman

Michael Hall ( D ) 12-31-2021

Ethics Board

Philip D'Orazio (C) 12-31-2021  
Justin Pascale ( R ) 12-31-2023  
Joan Delatorre ( D ) 12-31-2022  
Vince Mannese (R) 12-31-2023

Planning Board Attorney  
Planning Board Chairman

Van Dewater & Van Dewater  
Chris Brand 12-31-2025

Planning Board Members

Steve Clark 12-31-2023  
Manny Cauchi 12-31-2025  
James Garofalo 12-31-2024  
Cindy Lanzetta 12-31-2024  
Joe Lofaro 12-31-2025  
Bob Troncillito 12-31-2025

ZBA Attorney  
ZBA Chairman

Mackey Butts and Wise  
William Giametta 12-31-2024

ZBA Members

Dave Zambito 12-31-2023  
Leonard Conn 12-31-2023  
George Salinovich 12-31-2022  
Jeff MeKeel 12-31-2022

Board of Assessment Review

Steven Clarke 9-30-2021  
Joan Delatorre 9-30-2022  
Ralph Walters 9-30-2024  
Joel Truncali 9-30-2023

Town Engineering

McGoey, Hauser & Edsall  
Brinnier & Larios

Planning Engineering

Bell Engineering, P.L.L.C  
Barton & Loguidice, P.C.  
Behan Assoc.

Planning Board Consultant & Engineers  
Consultant of Technical Review

McGoey, Hauser & Edsall  
McGoey, Hauser & Edsall

Legal

Rusk, Wadlin, Heppner, & Martuscello/  
VanDewater & VanDewater/ Mackey Butts and Wise,  
Donohue, Thomas, Auslander, Drohan, Roemer,  
Wallens/ Gold & Mineaux, Gellert & Klein/ Jacobowitz &  
Gubits

Auditors

RBT CPA LLC.

AND MOVES FOR ITS ADOPTION:

COUNCILMAN CORCORAN \_\_\_\_\_  
COUNCILMAN MOLINELLI \_\_\_\_\_  
COUNCILMAN KOENIG \_\_\_\_\_  
COUNCILMAN BAKER \_\_\_\_\_  
SUPERVISOR LANZETTA \_\_\_\_\_

ITEM #14– TOWN SUPERVISORS DESIGNATIONS

SUPERVISOR LANZETTA PROPOSES THE FOLLOWING:

Be it resolved that the following are appointed by the supervisor for the 2021  
Calendar year:

Deputy Supervisor  
Secretary to the Supervisor  
Budget Officer  
Fixed Asset Officer

Howard Baker  
Tina Rosa  
Christina Wilklow  
Christina Wilklow

ITEM #15- RESOLUTION TO ESTABLISH SALARIES

SUPERVISOR LANZETTA PROPOSES THE FOLLOWING:

Be it resolved, that the salaries for the fiscal year 2021 are as follows:

NAME	SALARIES 2021
Town Supervisor	\$15,550.00
Deputy Supervisor	\$3,000.00
Budget Officer	\$66,081.00
Secretary to the Supervisor/Water	\$45,688.00
Facebook Administrator	\$500.00
Town Clerk	\$50,258.00
Deputy Town Clerk	\$36,038.00
Town Council (each)	\$5,500.00
Website Administrator	\$3,000.00
Town Justices	\$27,000.00
Prosecutors	\$275.00 PER SESSION
Court Clerk (Full-Time)	\$38,734.00
Court Clerk (Full – Time)	\$35,020.00
Assessor	\$60,776.00
Assessor Assistant	\$40,639.00
ZBA Chairman	\$1,890.00
ZBA Members (each)	\$1,620.00
Planning Board Chairman	\$3,000.00
Planning Board Members (each)	\$2,400.00
Planning Board Secretary	\$13.80
Planning Board Secretary substitute	\$1,252.00
Code Enforcement Officer/inspector	\$72,127.00
Secretary Building/ZBA	\$34,638.00
Part Time Building Inspector	\$4,000.00
Transfer Station Manager	\$16.68
Transfer Station Attendants	\$15.30
Recycling Coordinator	\$1.00
Water Superintendent	\$57,434.00
Water Department Employee	Contract
Water Department Employee	Contract
Dog Control Officer	\$20,355.00



Town Historian	\$500.00
Police Chief	\$102,706.00
Full-Time Police	Contract
Part-Time Police	Contract
Full-Time Dispatchers	Contract
Part-Time Dispatchers	\$17.34
Traffic Control Officer	\$20.00
Park /Cemetery Superintendent	\$17.23
Park Custodian	\$1,000.00 max
Custodian	\$15.60
Highway Secretary	\$38,880.00
Highway Superintendent	\$64,946.00
Highway Employees	Contract

AND MOVES FOR ITS ADOPTION:

COUNCILMAN CORCORAN \_\_\_\_\_  
 COUNCILMAN MOLINELLI \_\_\_\_\_  
 COUNCILMAN KOENIG \_\_\_\_\_  
 COUNCILMAN BAKER \_\_\_\_\_  
 SUPERVISOR LANZETTA \_\_\_\_\_

ITEM # 16– RESOLUTION TO APPOINT ONGOING COMMITTEES

SUPERVISOR LANZETTA PROPOSES THE FOLLOWING:

Resolved that the following be appointed to the Town of Marlborough Committees.

**Agricultural Committee \* this is an open committee**

Committee person: Al Lanzetta

Committee person : Howard Baker

**REVITALIZATION/ECONOMIC DEVELOPMENT COMMITTEE\* this is an open committee**

Committee person Al Lanzetta  
Committee person Howard Baker

Members:

Will Hughes John Demarco  
Matt Kierstead  
Tony Falco  
David Zambito

**MARLBORO FALLS TRAIL SUB COMMITTEE\*this is an open committee**

Committee person: Al Lanzetta  
Committee person: Howard Baker

Stephen Osborn  
Matt Kierstead  
Tony Falco

**Recreation Committee\*this is an open committee**

Committee person: Scott Corcoran  
Committee person: Allan Koenig  
Chairperson: Joe Wiles  
Chairperson: Patricia Haidaoui  
Chairperson: Vinny Mannese

**Emergency Management Preparedness Committee\*this is an open committee**

Committeeperson:	Al Lanzetta	Superintendent of Schools:	Michael Brooks
Committeeperson:	Allan Koenig	Mobile Life:	Scott Woebse
Training/Education	Ed Horton		
Highway Dept:	John Alonge	Red Cross:	Kathy Guarino
Chairperson:	Steve Kneeter	Building Department:	Thomas Corcoran
Chief of Police:	Gerald Coccozza		
Fire Chief:	Erick Masten		

**IT Committee \*this is an open committee**

Committeeperson:	Howard Baker	Mike Bakatsias
Committeeperson:	Scott Corcoran	Gary Lazaroff
Chairperson:	Danny Brooks	Jerry Coccozza
Member	Joel Naselow	Al Lanzetta

**CAC Committee \*this is an open committee**

Committeeperson: Al Lanzetta  
Committeeperson: Scott Corcoran

Members:

Anita Walters	Joan Delatorre
Mici Simonofsky	
Brian Simonofsky	
Cindy Lanzetta	

**Milton Landing Citizen Committee \*this is an open committee**

Committee person	Allan Koenig
Committee Person	Al Lanzetta
Chairperson:	Gael Appler Jr
Vice Chairperson	Rosemary Wein
Treasurer:	James Appler
Secretary:	Tim Lawton

Members:

Art Tabasco	Chip Kent
Steve Bianco	Peter Hoffman
Ed Bozydaj	Steve Osborn
John Appler	Jerry Wein
Pam Clarke-Torres	Jim Santora
Kevin Darcy	

**Train Station Committee \*this is an open committee**

Committee person	Scott Corcoran
Committee person	Al Lanzetta
President:	John Scott
Vice President	Peter Hoffman
Recording Sec:	Cathy Cosman
Financial Sec:	Open
Treasurer:	Ed Mackey

Directors:

Glenn Clarke                      Cindy Lanzetta  
Glenn Botto                        Rosemary Wein  
Dennis McCourt  
Joanne Pagnotta

**Hamlet of Milton Association\*this is an open committee**

Committee person: Allan Koenig  
Committee person: Ed Molinelli  
Chairperson: CJ Hartwell

Members:

Vivian Lanzarone  
Stephanie Calabrese

**Water Committee\*this is an open committee**

Committee person: Al Lanzetta  
Committee person: Allan Koenig

Members:

Charles Muggeo                  Cliff Rood  
Ralph Walters                    Gael Appler Jr  
Jerry Moerschell

**Transfer Station Review Committee\*this is an open committee**

Committee Person: Allan Koenig  
Committee Person: Howard Baker

Members:

Ralph Walters                      Joan Delatorre  
James Garofalo                    John Demarco  
Dare Thompson                    Larry Fuhrmann

**Meet me in Marlboro Committee\*this is an open committee**

Committee person: Al Lanzetta/Howard Baker  
Committee person: Ed Molinelli

**Tomvac Committee \*this is an open committee**

Committee person: Scott Corcoran  
Committee person: Howard Baker  
Town Building Representative: Thomas Corcoran-building Inspector  
Town Engineering Representative: Phil Bell- Phil Bell Engineering

Members:  
Vince Mannese            Dianna Henry  
Bill Woodward            Joe Desole  
Celeste Ricciardone      Al Lanzetta

Alternate Members:  
Maria Toombs  
George Salinovich

**Historical Survey Committee**

Committee person: Howard Baker

Members:  
Matthew Kierstead  
Ellen Stewart  
Tom Schroeder  
John Scott  
Rosemary Wein

**Police Reform Committee**

Howard Baker	Vincent Porcelli
Ed Molinelli	Stephanie Kaplan, UC Public Defender
Chief Gerald Cocozza	Bill Weishaupt, District Attorneys Office
Sergeant Justin Pascale	Barbara Arrindell
Jeff Magliato	

AND MOVES FOR ITS ADOPTION:

COUNCILMAN CORCORAN	_____
COUNCILMAN MOLINELLI	_____
COUNCILMAN KOENIG	_____
COUNCILMAN BAKER	_____
SUPERVISOR LANZETTA	_____

ITEM #17– RESOLUTION TO CONTRACT WITH WATER QUALITY MANAGEMENT

SUPERVISOR LANZETTA PROPOSES THE FOLLOWING:

Be it resolved, that the annual contract charge for service between the Town of Marlborough and Anthony Falco, for the operation of the Marlboro Sewer Treatment Plant and the Milton Sewer Treatment Plant for the calendar year 2021 be as follows:

Town of Marlboro Sewer Treatment Plant	\$104,500.00 annually
Town of Milton Sewer Treatment Plant	\$22,440.00 annually

AND MOVES FOR ITS ADOPTION:

COUNCILMAN CORCORAN \_\_\_\_\_  
COUNCILMAN MOLINELLI \_\_\_\_\_  
COUNCILMAN KOENIG \_\_\_\_\_  
COUNCILMAN BAKER \_\_\_\_\_  
SUPERVISOR LANZETTA \_\_\_\_\_

ITEM # 18 EMERGENCY MANAGEMENT PLAN

SUPERVISOR LANZETTA PROPOSES THE FOLLOWING:

Be it resolved, that the Towns Emergency Management Preparedness Plan has been reviewed and updated for the year 2021 and shall be reviewed and updated for all Reorganization Meetings.

AND MOVES FOR ITS ADOPTION:

COUNCILMAN CORCORAN \_\_\_\_\_  
COUNCILMAN MOLINELLI \_\_\_\_\_  
COUNCILMAN KOENIG \_\_\_\_\_  
COUNCILMAN BAKER \_\_\_\_\_  
SUPERVISOR LANZETTA \_\_\_\_\_

ITEM #19 RESOLUTION TO ESTABLISH WATER RATES

SUPERVISOR LANZETTA PROPOSES THE FOLLOWING

Be it resolved, that the schedule for water use rates for the year 2021 be a follows:

- \$8.31 per thousand gallons from 0 to 100,000 gallons used
  - \$9.31 per thousand gallons from 100,001 to 200,000 gallons used
  - \$10.31 per thousand gallons from 200,001 and higher
  - And a minimum of \$ 10.00 per tri-annual period
- AND MOVES FOR ITS ADOPTION:

COUNCILMAN CORCORAN \_\_\_\_\_  
COUNCILMAN MOLINELLI \_\_\_\_\_  
COUNCILMAN KOENIG \_\_\_\_\_  
COUNCILMAN BAKER \_\_\_\_\_  
SUPERVISOR LANZETTA \_\_\_\_\_

ITEM #20 RESOLUTION TO ESTABLISH SEWER RATES

SUPERVISOR LANZETTA PROPOSES THE FOLLOWING:

Be it resolved, that the sewer rates for 2021 be as follows:

- Marlboro Sewer District \$7.54 per thousand gallons and a minimum of \$10.00
  - Milton Sewer District \$7.66 per thousand gallons and a minimum of \$10.00
- Per tri-annual period

AND MOVES FOR ITS ADOPTION:

COUNCILMAN CORCORAN \_\_\_\_\_  
COUNCILMAN MOLINELLI \_\_\_\_\_  
COUNCILMAN KOENIG \_\_\_\_\_  
COUNCILMAN BAKER \_\_\_\_\_  
SUPERVISOR LANZETTA \_\_\_\_\_

ITEM # 21 RESOLUTION TO ESTABLISH AUDIT PROCESS ON VOUCHER CERTIFICATION

SUPERVISOR LANZETTA PROPOSES THE FOLLOWING:

Be it resolved that, the following list of payments are not required to go through the audit process with vendor signed certification.

Utilities: gas, electric, water, sewer, phone, internet

Health Insurance: medical, vision, dental

Bond Payment: Principal and Interest payments

Lease and or contract agreements: copiers, printers, web, time clock, mailing machine, credit account

AND MOVES FOR ITS ADOPTION:

COUNCILMAN CORCORAN	_____
COUNCILMAN MOLINELLI	_____
COUNCILMAN KOENIG	_____
COUNCILMAN BAKER	_____
SUPERVISOR LANZETTA	_____

ITEM # 22 TO ADOPT A MINIMUM THRESHOLD VALUE FOR FIXED ASSETS

SUPERVISOR LANZETTA PROPOSES THE FOLLOWING:

Be it resolved, that the Town Board adopts a minimum value of \$5,000.00 for assets to be tracked for departmental inventory control

AND MOVES FOR ITS ADOPTION:

COUNCILMAN CORCORAN	_____
COUNCILMAN MOLINELLI	_____
COUNCILMAN KOENIG	_____
COUNCILMAN BAKER	_____
SUPERVISOR LANZETTA	_____

ITEM # 23 REMINDER THAT THE OPENING OF THE TIME CAPSULE IN THE YEAR 2088 TO ASSURE THE TOWN WILL CELEBRATE ITS 300<sup>TH</sup> BIRTHDAY WITH THE OPENING OF THE TIME CAPSULE BURIED AT THE VETERANS MEMORIAL MONUMENT LOCATED AT THE MARLBORO MIDDLE SCHOOL, ROUTE 9W, MARLBORO, NY 12542. PLEASE CONTINUE THIS NOTICE ANNUALLY AT THE REQUEST OF THE SUPERVISOR AS PART OF THE MINUTES OF THE REORGANIZATION MEETING.

ITEM #24- MOTION TO ADJOURN



## SEWER PLANT OPERATOR AGREEMENT

AGREEMENT made this fifth day of January 2021 between the Marlboro Sewer Improvement Area, a Sewer Improvement Area organized under the Town Law of the State of New York, hereinafter called the Owner, and

WATER QUALITY MANAGEMENT, INC PO Box 733, Marlboro New York 12542 hereinafter called the Contractor,

WHEREAS, the Marlboro Sewer Improvement Area is the owner of a Wastewater Treatment Plant situated on the northerly side of Dock Road in the Town of Marlboro, Ulster County, New York and

WHEREAS, the contractor is trained in the operation of Wastewater Treat Facility of the type of Owner, and

WHEREAS, the parties hereto wish to enter into a contract for the operation and maintenance of the Owners, Waste Treatment Facility by the contractor,

NOW THEREFORE BE IT RESOLVED, it is mutually agreed as follows:

- 1). That the contractor shall supply all labor and services necessary to manage, supervise and operate the Wastewater Treatment Facility, in the Town of Marlboro Sewer Improvement Area, and insure proper operation and maintenance of the existing Wastewater Treatment Facility including but not limited to the following:
  - A) Adhere to the recognized New York State Department of Conservation and Ulster County mandated standards for the operation and maintenance of the Wastewater Treatment Facility and analysis of wastewater. If compliance with the DEC Permit Requirements are not met, corrected procedures shall be taken within the scope of the operating procedures hereby agreed to. If compliance cannot be met, the operator shall make recommendations to the Owner as to the actions necessary to obtain compliance.
  - B). Conduct his services and maintain each work place within the Wastewater Treatment Facility in a clean hygienic manner.

- C). Provide a 24-hour, 7 day a week, on call emergency service to the owner
  
  - D). Comply with all applicable provisions of the New York State Labor Law, New York State Workmen's Compensation Law, New York State Unemployment Insurance Law, Federal Social Security and Federal Internal Revenue Code Provisions as to withholding and all rules of the Department of Labor applicable to the operation of a Wastewater Treatment Facility.
  
  - E). Design and submit a compliance report to the Town Board as its regular monthly meetings, held on the fourth (4) Monday of each month. All records including written reports shall be and shall remain the property of the owner.
  
  - F). Submit monthly reports on forms prescribed by New York State Department of Environmental Conservation and supply a copy of said report to Owner.
  
  - G). Perform all daily testing and routine maintenance required at the Wastewater Treatment Facility testing of Influent and Effluent B.O.D will be performed by an inside as required by the State Pollution discharge Elimination System Monitoring Report.
  
  - H). Provide necessary insurance covering the Contractor and his agents and employees operating said plant from any loss or damage that may result to the Treatment Plant from his or his employee's negligence in operating and maintaining said plant.
  
  - I). Provide supervision for the removal of sludge from the Wastewater Treatment Facility's Plant.
  
  - J). Provide a pickup truck for use at the wastewater treatment facility. This vehicle shall be used for general wastewater operations.
- 2). Owner shall, in order to facilitate the maintenance and operation by the Contractor, provide free of charge the following items:
- A). A water supply from the Marlboro Water District System.

- B). Use of laboratory space and equipment for in house purposes.
  - C). Telephone, light, heat and power to all areas of the Wastewater Treatment Facility.
  - D). Complete first aid equipment and protective devices.
  - E). Designate a representative to certify, and authorize corrective maintenance work not within the scope of this agreement.
  - F). Expedite action on requests for emergency authorizations and approvals to comply with requirements of the Department of Environmental Conservation.
  - G). Safe accessible entry and exit to the Wastewater Treatment Facility, including snow removal.
  - H). All equipment essential to daily operation and maintenance, including maintaining the grounds, Maintenance of landscaping and building upkeep.
  - I). All maintenance to the sewer collection system.
  - J). All costs for testing of parameters other than those of specified in the State Pollution Discharge Elimination Monitoring Permit.
  - K). Sludge removal when and as necessary as required by the Contractor.
  - L). All plant supplies, chemicals, maintenance materials necessary for routine operation of the Water Treatment Facility's Plant.
- 3). The owner shall pay to the Contractor from funds of the Marlboro Sewer Improvement Area, the sum of \$104,500.00 annually, payable in semi-monthly payments, payable on the 1<sup>st</sup> and 15<sup>th</sup> of each month,

Commencing January 1, 2021 and continuing on the 1<sup>st</sup> and 15<sup>th</sup> of each months during the year 2021  
With Town Board approval this rate may be changed on an annual basis.

- 4). The Contractor reserves the right to transfer this contract to any corporation of which he shall be the Principal shareholder.

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands and seal this 5th of January 2021

MARLBORO SEWER IMPROVEMENT AREA

BY: \_\_\_\_\_

AL LANZETTA

TOWN SUPERVISOR

BY: \_\_\_\_\_

TONY FALCO

WATER QUALITY MANAGEMENT, INC

SEWER PLANT OPERATOR AGREEMENT

AGREEMENT made this fifth day of January , 2021 between the Milton Sewer Improvement Area, a Sewer Improvement Area organized under the Town Law of the State of New York, hereinafter called the owner, and

WATER QUALITY MANAGEMENT, INC., PO Box 733, Marlboro New York 12542 hereinafter called the Contractor,

WHEREAS, the Marlboro Sewer Improvement Area is the owner of a Wastewater Treatment Plant situated on Dock Road in the Hamlet of Milton, Town of Marlborough, Ulster County, New York, and

WHEREAS, the contractor is trained in the operation of Wastewater Treatment Facility of the type of Owner, and

WHEREAS, the parties hereto wish to enter into a contract for the operation and maintenance of the Owners Waste Treatment Facility by the Contractor,

NOW THEREFORE BE IT RESOLVED, it is mutually agreed as follows:

- 1). that the Contractor shall supply all labor and service necessary to manage, supervise and operate the Wastewater Treatment Facility, the Milton Sewer Improvement Area, and insure proper operation and maintenance of the existing Wastewater Treatment Facility including but not limited to the following:
  - A). Adhere to the recognized New York State Department of Conservation and Ulster County mandated standards for the operation and maintenance of the Wastewater Treatment Facility and analysis of wastewater. If compliance with the DEC Permit Requirements are not met, corrected procedures shall be taken within the scope of operating procedures hereby agreed to. If compliance cannot be met, the operator shall make recommendations to the Owner as to the actions necessary to obtain compliance.
  - B). Conducted his services and maintain each work place within the Wastewater Treatment Facility in a clean and hygienic manner.
  - C). Provide 24 hour, 7 day a week, on call emergency service to the owner

D). Comply with all applicable provisions of the New York State labor Law, New York State Workmen's Compensation Law, New York State Unemployment Insurance Law, Federal Social Security and Federal Internal Revenue Code Provisions as to withholding and all rules of the Department of Labor applicable to the operation of a Wastewater Treatment Facility.

E). Design and submit a compliance report to the Town Board at its regular monthly meetings. All records including written reports shall be and shall remain the property of the owner.

F). Submit monthly reports on forms prescribed by New York State Department of Environmental Conservation and supply a copy of said report to the Owner.

G). Perform all daily testing and routine maintenance required at the Wastewater Treatment Facility testing of Influent and Effluent B.O.D will be performed by an inside as required by the State Pollution discharge Elimination System Monitoring Report.

H). Provide necessary insurance covering the Contractor and his agents and employees operating said plant from any loss or damage that may result to the Treatment Plant from his or his employees' negligence in operating and maintaining said plant.

I). Provide supervision for the removal of sludge from the wastewater Treatment Facility's Plant.

2) The Owner shall, in order to facilitate the maintenance and operation by the Contractor, provide free of charge, the following items:

A). A water supply from the Marlborough Water District System.

B). Use of Laboratory space and equipment for in house and outside purposes.

C). Telephone, light, heat and power to all areas of the Wastewater Treatment Facility.

- D). Complete first aid equipment and protective devices.
  
  - E). Designate a representative to certify and authorize corrected maintenance work not within the scope of this agreement.
  
  - F). Expedite action on requests for emergency authorizations and approvals to comply with requirements of the Department of Environmental Conservation.
  
  - G). Safe accessible entry and exit to the Wastewater Treatment Facility, including snow removal.
  
  - H). All equipment essential to daily operation and maintenance, including maintaining the grounds, landscaping, and building upkeep.
  
  - I). All maintenance to the sewer collection system.
  
  - J). All costs for testing of parameters other than those specified in the State Pollution Discharge Elimination Monitoring Permit.
  
  - K). Sludge removal when and as necessary as requested by the Contractor.
  
  - L). All plant supplies, chemicals, maintenance materials necessary for routine operation of the Water Treatment Facility's Plant.
- 3) The Owner shall pay to the Contractor from funds of the Milton Sewer Improvement Area, the sum of \$22,440.00 annually, payable in semimonthly payments, payable on the 1st and 15th of each month, commencing January 1, 2021 and continuing on the 1st and 15th day of each and every month during the year 2021 With Town Boards approval, this rate may be changed on an annual basis.

4) That the Contractor reserves the right to transfer this contract to any corporation of which he shall be the principal shareholder.

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands and seal this **5th**

Day of January, 2021

MILTON SEWER IMPROVEMENT AREA

BY \_\_\_\_\_

AL LANZETTA

TOWN SUPERVISOR

BY \_\_\_\_\_

ANTHONY FALCO

WATER QUALITY MANAGEMENT, INC.